

## chor.com trade fair/exhibition 26 – 29 September 2024 at Hannover Conditions of participation

The chor.com trade fair is a supplementary exhibition to the chor.com congress at Hannover Congress Centrum (HCC). Visitors to the trade fair include professionals, lecturers and artists of the chor.com workshops and chor.com concerts and others who are interested in vocal music. The event organizer is the Deutsche Chorverband e.V.

The following terms and conditions form the contractual basis for participation at the chor.com- Forum (trade fair/exhibition).

<b>Opening times</b>	Thursday, 26 September 2024	13:00 – 17:00
	Friday, 27 September 2024	8:30 – 17:00
	Saturday, 28 September 2024	8:30 – 17:00
	Sunday, 29 September 2024	8:30 – 14:30
<b>Stand setup</b>	Wednesday, 25 September 2024	9:00 – estimated end 23:00
	Thursday, 26 September 2024	9:00 – 12:00
		No setup after 12:00!
<b>Stand dismantling</b>	Sunday, 29 September 2024	14:30 – estimated end 20:00 No dismantling before 14:30!

### 1. Registration

Exhibitors who want to register for the chor.com trade fair/exhibition shall send the completed application form until 29 February 2024. The application shall be regarded as a contract offer from the exhibitor, which requires acceptance by the organizer. Submission of the application form shall constitute no grounds for admission to the event.

### 2. Admission

The organizer will communicate the decision regarding the admission of the exhibitor and registered exhibits at the latest until two weeks after term of application.

Exhibitors are obliged to comply with the house rules of Hannover Congress Centrum, particularly the technical regulations for trade fairs and exhibitions and the exhibitors information A-Z, as well as with the relevant labour and trade laws and regulations, environmental regulations, fire and accident prevention regulations, competition laws and also current security and hygiene regulations.

### 3. Location, stand setup

Stand allocation will be communicated in writing presumably in June 2024. Through this the organizer and the exhibitor conclude a contract.

The location of individual stands and the layout of the communal stand will only be confirmed when all exhibitor applications have been received. Exhibitors options regarding the allocation will be considered as far as possible. Changes to the allocated stand areas will only be possible in exceptional cases. Any objections must be submitted in writing, within eight days of receiving written allocation documents. After this period, objections can no longer be taken into consideration.

Exhibitors may erect their own stands or alternatively rent a stand or stand fittings. The name of the institution or company must be clearly visible on a sign or panel.

If it discovers during setup that the size of the stand deviates from the dimensions given to the organizer, the organizer must be notified immediately. Furniture, display stands, roll-up banners etc. may only be placed in assigned areas.

Stand setup and stand dismantling have to be completed within the determined periods (see page 1).

The organizer reserves the right, for both technical and security reasons, to provide entrances and exits and fire and emergency exits and corridors. The organizer reserves the right to change the position of stands up to 10m within the hall: This does not grant exhibitors the right to withdraw from the exhibition or to demand a reduction in their participation fee.

#### 4. Participation prices

Row stand (1 side open, min. 6 sqm)		
Commercial institutions	EUR/sqm	125.00 plus VAT
Non-commercial institutions	EUR/sqm	70.00 plus VAT
Members of DCV and their choirs	EUR/sqm	50.00 plus VAT
Corner stand (2 sides open, min. 6 sqm),		
Commercial institutions	EUR/sqm	130.00 plus VAT
Non-commercial institutions	EUR/sqm	75.00 plus VAT
Members of DCV and their choirs	EUR/sqm	55.00 plus VAT
Head stand (3 sides open, min. 6 sqm)		
Commercial institutions	EUR/sqm	135.00 plus VAT
Non-commercial institutions	EUR/sqm	80.00 plus VAT
Members of DCV and their choirs	EUR/sqm	60.00 plus VAT

The minimum size for each stand is 6 sqm. The dimensions and calculations for all stands will be based on a right-angle boundary.

Exhibitors who do not wish to rent their own individual stand can book space on a communal stand. The communal stand will be set up and supplied by Deutscher Chorverband e.V. The cost of booking space on the communal stand is EUR 695.00 plus VAT (for members of DCV and their choirs EUR 595.00 plus VAT). This includes the provision of basic equipment, the advertising fee and an exhibitor pass.

#### 5. Payment conditions

The participation fee will be due for payment after receipt of invoice within the payment period determined on the invoice.

#### 6. Exhibitors passes

Every company/institution that registers as a main exhibitor will receive two free exhibitors passes, every co-exhibitor and every participant at the communal stand will receive one free exhibitors pass. The exhibitor pass does include free access to workshops depending on availability at chor.com. It is not possible to register in advance for workshops or apply to actively participate in master classes with the exhibitor pass. There is no entitlement to attend a specific event. Exhibitors passes are non-transferable and do not entitle to enter concerts. Additional exhibitor passes each cost for a reduced price EUR 180.00 (plus VAT). The exhibitor pass includes free use of public transport in the GVH area.

#### 7. All-inclusive promotional fee

Exhibitors who register by 29 February 2024 will be listed in the exhibitor and industry directory in the chor.com booklet and listed on [www.chor.com](http://www.chor.com) with relevant links.

The listing will contain the following information: company name, street address, city, telephone, fax, internet address, email, description company / institution / trade fair



DEUTSCHER CHORVERBAND

chor.com | 26. bis 29. September 2024 | Hannover

Künstlerische Leitung: Stephan Doormann  
Organisatorische Leitung: Sarah Wulf  
Geschäftsführung: Veronika Petzold  
Präsident: Christian Wulff

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Deutscher Chorverband e. V.  
Karl-Marx-Str. 145  
12043 Berlin

offer. All listings of one exhibitor are included in the All-inclusive promotional fee of EUR 200.00 (plus VAT, concession price, commercial members of DCV EUR 175.00 plus VAT, non-commercial members of DCV EUR 90.00), which is charged together with the stand rental fee. Despite careful processing of all incoming documents received on time we cannot accept liability for the completeness and accuracy of listings. We do not accept liability for printing errors.

### **8. Parking charge**

Exhibitors parking their cars at the trade fair parking ground have to pay a parking charge.

### **9. Cancellations and non-participation of exhibitors and co-exhibitors**

The exhibitor may withdraw from the registration free of charge until 7 May 2024. After this date, cancellation is no longer possible free of charge. In the period from 8 May to 28 June 2024, 5 % of the participation costs, but at least 50.00 euros plus VAT, will be due in the event of cancellation of the registration. If the registration is cancelled between 29 June and 18 August 2024, 20 % of the participation costs, but at least 100.00 euros plus VAT, will be charged. If the registration is cancelled between 19 August and 25 September 2024, 50 % of the participation costs, but at least 275.00 Euro plus VAT, will be charged. (for member associations of the DCV and their choirs 248.50 Euro plus VAT). From 26 September 2024 onwards, the participation fees will be due in full.

The above conditions apply in the same way to the cancellation of co-exhibitors and amount at most the full advertising fee.

If an exhibitor does not participate for any reason, he/she shall not be relieved of his/her contractual obligations. Exhibitors remain obliged to pay the contractually agreed fees. The organizer is not obliged to accept a substitute exhibitor at the suggestion of an existing exhibitor.

After receipt of the stand allocation any objections must be given in writing within eight days of receipt. Thereafter no cancellations from registration will be possible. The re-allocation of the type of stand (e.g. in-line stand instead of corner stand) does not confer entitlement to cancel the agreement.

### **10. Unauthorized transfer of stand space, co-exhibitors, additionally represented companies**

An exchange of the allotted space with another exhibitor or a partial or complete transfer of the stand space to third parties is not permitted without the consent of the organizer. All co-exhibitors or represented companies must be named by the exhibitor during the registration. Companies or co-exhibitors that are not named in the application are not permitted to exhibit on the exhibitors stand.

### **11. Stand and trade fair activities**

In the interests of all exhibitors and visitors, loud music or other activities are not permitted on the stands. Exceptions require the prior written application and the consent of the organizer. Screens and monitors must be located away from gangways so that interested visitors must enter the stand and do not block visitor traffic in the gangways. Exhibitors are not permitted to place or distribute promotional materials and products outside of their own stand. The placement of flyers at key points in the fair is subject to a fee.

### **12. Photos and film recordings**

Commercial photographs and film recordings inside of the event venue are only permitted by persons authorized by the organizer. The organizer - and with the approval of the organizer - the press and television media are authorized to take photographs and make drawings and film and video recordings of the event, exhibition buildings/stands and exhibited items, and to use these for advertising or press releases free of charge. By registering the exhibitor agrees that the organizer can produce and publish photographs, films and video recordings of the exhibitors presentation at chor.com in connection with cultural and media partnerships, documentation and coverage.

### 13. Rules concerning sales

Products that are not listed in the product list may not be exhibited or offered. Every exhibitor may accept orders only for products that are listed in the application. Over-the-counter sales to participants of the chor.com congress is allowed.

### 14. Intellectual and industrial property rights

The protection of intellectual or industrial property rights of exhibits is the responsibility of the exhibitor. All exhibitors are obliged to the intellectual and industrial property rights of other exhibitors and to refrain from violations in this regard.

### 15. No-smoking rule

Smoking is not permitted in any area of the exhibition space of the chor.com.

### 16. Animals

It is not permitted to bring animals to the event.

### 17. Liability and insurance

The organizer is liable in the event of gross negligence only due to the actions of his legal representatives and management staff, except where a violation of essential contractual obligations occurs, or there is injury to life, body or health. In cases of petty negligence, the organizer shall only be liable for a violation of essential contractual obligations or an injury to life, body or health.

The organizer is liable, regardless of the legal basis, only for foreseeable damage that would arise in a manner that could generally be expected. Insofar as the organizer is liable for petty negligence, the compensation will be limited to 5000 Euros. The liability regardless of negligence or fault for existing defects according to German Law article 536a paragraph 1 of the German Civil Code (e.g. standard equipment) and any subsequent losses on the part of exhibitors will be excluded.

Damage must be reported to both the police and the organizer immediately in writing. In case of damage, the organizer will only pay compensation amounting to the present value of items on presentation of written proof of purchase. Compensation for damages is excluded if a delay caused by the exhibitor in producing a damage report results in the organizers insurance company refusing to reimburse the costs of the damage.

The exhibitor is liable to the organizer for damage caused regardless whether the damage is caused by him/herself personally or his/her employees, representatives or by his/her exhibits, furniture and fittings. In general damages claims, the organizers right to higher damage claims against the exhibitor are not affected. The exhibitor is entitled to prove that damage has not arisen or is much lower than that claimed.

The organizer does not bear any insurance liability for the exhibitor. Exhibitors are expressly advised to organize their own insurance cover.

### 18. Force majeure

Cases of force majeure, which prevent the organizer from fulfilling their obligations either totally or in part, relieve the organizer from fulfilling this contract until the case of force majeure is removed. The organizer must inform the leaser of this immediately, provided that they are not likewise prevented by force majeure from doing so.

The impossibility of a sufficient supply of auxiliary materials, such as electricity, heating, water, etc., as well as strikes and lockouts, the outbreak and effects of an epidemic or pandemic, as well as terror attacks - provided they are not only for a short period of time or are caused by the organizer - are also equated with a case of force majeure according to the last preceding paragraph.



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In the event of cancellation of chor.com due to one or more of the cases described under 18. by 28 June 2024, the exhibitor shall receive a full refund of any stand fees and/or admission charges paid to DCV. If chor.com is cancelled after 29 June 2024 due to force majeure, the exhibitor and co-exhibitor are obliged to contribute a reasonable share of the costs incurred for the planning and implementation of chor.com. The exhibitor and co-exhibitor share amounts to a maximum of 20 % of the participation costs. Exhibitors are not entitled to any further refund claims.

### **19. Information on data protection**

Within the context of this contractual relationship the organizer processes various personal data for different purposes (contract performance, legitimate interest such as advertising to the extent permitted by law). The organizer does not give any of your data to thirds parties.

You can view the details on our website at any time under the link [www.chor.com/datenschutz](http://www.chor.com/datenschutz).

### **20. Exhibitor claims**

All claims by the exhibitor against the organizer must be made in writing. The statutory period of limitation will begin on the last day of the event.

### **21. Severability clause**

All changes to or deviations from the terms and conditions of participation must be submitted in writing. In the case that any provision of these terms and conditions is rendered invalid or unenforceable, the validity of the remaining terms and conditions shall not be affected.

Deutscher Chorverband e.V.  
Berlin, October 2023



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